

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING,
WEDNESDAY, MAY 19, 2010

The Brimfield Township Board of Trustees met in regular session on Wednesday, May 19, 2010, with Trustees Mike Kostensky, Sue Fields and C. J. Sprague, Jr., and Fiscal Officer John Dalziel present. Chairman Mike Kostensky called the meeting to order at 3:00 PM. Chairman Kostensky read aloud a letter of appreciation from Field Local Schools for the assistance of Officer Dan Rafferty and the Brimfield Police Department in financing and outfitting a special work area at Field High School.

Jerry May was present, representing the Farmer's Market, to discuss the schedule for the 2010 season. It was determined by the Board of Trustees that the market may operate on Wednesdays from 4:00 to 7:00 PM. The vendor fee for the 2010 season shall be \$50.00 – the daily operation fee shall be \$10.00 per day.

MOTION #2010-146

Mike Kostensky moved to approve the minutes of the May 8, 2010 meeting as presented. Motion seconded by Sue Fields and passed unanimously.

MOTION #2010-147

Mike Kostensky moved to approve the agenda as presented. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2010-148

Sue Fields moved to approve the purchase orders and warrents as presented. Motion seconded by Mike Kostensky and passed unanimously.

Public Comments: Karen Tomaszewski, from Town Hall II, was present to to discuss their grant and the services they offer.

Police Department:

MOTION #2010-149

Mike Kostensky moved to approve the Brimfield Police Department Notice of Parking Violation form for use on all parking violations. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

Fire Department:

MOTION #2010-150

Sue Fields moved to allow an amount not to exceed \$4,694.00, for the replacement of three overhead door openers and the replacement of all door seal material, vendor to be Pinnacle Door Services, account #2191-220-323-0003. Motion seconded by Mike Kostensky and passed unanimously.

Department of Public Works:

MOTION #2010-151

C. J. Sprague, Jr. moved to sign the cemetery deed presented. Motion seconded by Sue Fields and passed unanimously.

MOTION #2010-152

Mike Kostensky moved to request a bid package for the Howe Road Issue II project. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2010-153

C. J. Sprague, Jr. moved to allow the amount of \$5,000.00 for the purchase of hot patch, vendor to be Tallmadge Asphalt, account #2031-330-420-000. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2010-154

C. J. Sprague, Jr. moved to allow an amount, not to exceed \$3,202.75, for the purchase of No Parking signs, road signs for the following roads – Arcadia, Brookdale, Cherrywood, Duffield, Elmhurst, Fairwood, Hanover, Ivanhoe, Jameson, Keswick, Lawndale, Roberts Journey and for Stop signs, Speed Limit signs, and posts and brackets. Vendor to be named, account #2031-330-420-0000. Motion seconded by Mike Kostensky and passed unanimously.

Administration:

MOTION #2010-155

Mike Kostensky moved to accept the C&S Heating and Cooling contract for maintenance and service at the Town Hall, contract to run from 1-01/01/10 to 12/31/10, total cost to be \$2,000.00, account #1000-110-319-0000. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2010-156

C.J. Sprague, Jr. moved to accept the May 19, 2010 appropriations as presented by the Fiscal Officer. Motion seconded by Sue Fields and, upon a roll call vote, passed unanimously.

MOTION #2010-157

Mike Kostensky moved, at 5:02 PM, to adjourn to executive session for contract discussions. Motion seconded by C. J. Sprague, Jr. and upon a roll call vote, passed unanimously.

Returned to regular session at 6:05 PM The following action taken as a result of executive session:

Police Department:

MOTION #2010-158

Mike Kostensky moved that a cost-of-living raise of 1% will be given to all non union employees of the Brimfield Police Department, retroactive to January 1, 2010. Motion seconded by C. J. Sprague, Jr. and passed unanimously

Administration:

MOTION #2010-159

Mike Kostensky moved to reduce the Town Hall hours to Monday through Thursday, from 8:00 AM to 4:00 PM, effective June 1, 2010. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2010-160

Mike Kostensky moved to reduce the Zoning Department hours to Monday through Wednesday, 9:00 AM to 5:00 PM effective June 1, 2010. Motion seconded by Sue Fields and passed unanimously.

MOTION #2010-161

Mike Kostensky moved to change Nancy Rodd's job title to Assistant to the Fiscal Officer. Motion seconded by Sue Fields and passed unanimously.

MOTION #2010-162

Mike Kostensky moved to adopt Section 5.3.1 sign inn/out form to the Brimfield Township Procedures and Policies for Administration employees, form to be located in the Fiscal Office hallway. Motion seconded by C. J. Sprague, Jr. and passed unanimously.

MOTION #2010-163

Mike Kostensky moved that a cost of living raise of 1% be given to all non union employees in the Town Hall, retroactive to January 1, 2010. Motion seconded by Sue Fields and passed unanimously.

MOTION #2010-164

Mike Kostensky moved to pay J. N. Barken & Associates the remainder of his August 19, 2009 through August 19, 2010 contract, no further payment to be made in the year 2010. Motion seconded by Sue Fields and passed unanimously.

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved to adjourn, seconded by Sue Fields and passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer