

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING, WEDNESDAY, APRIL 8, 2009
BRIMFIELD TOWN HALL

The Brimfield Township Board of Trustees met on Wednesday, April 8, 2009. Present were Trustees Sue Fields, Mike Kostensky and C. Daniel Tronge and Fiscal Officer John Dalziel. Chairman Tronge called the meeting to order at 3:00 PM

Brimfield Fire Fighter Matt Haines introduced Ashley who spoke briefly to the Board of Trustees regarding the "Make A Wish" Foundation. Firefighters Local #4034 has associated with the "Make A Wish" Foundation.

MOTION #2009-071

C. Daniel Tronge moved to table acceptance of the March 11, 2009, minutes to allow account numbers to be added. Motion seconded by Sue Fields and passed unanimously.

MOTION #2009-072

Mike Kostensky moved to accept the agenda, amended as follows:
Add – Administration AT&T provider request
Delete – Zoning PCRCP dues
Motion seconded by Sue Fields and passed unanimously.

Public Comment:

Representatives from the businesses located on the North side of Sunnybrook Road (Don Smith, Carter Industries, Distallata, etc.) were present to speak about the very poor condition of their road. Public Works Director Mike Winners will work with Don Smith to consider costs and options available.

Police Department: - No action requested

Fire Department – No action

Public Works – Road Department

MOTION #2009-074

Mike Kostensky moved to approve an amount, not to exceed \$57,000.00 (per bid received) for the construction of a salt storage building at the Edson Road road garage, vendors to be – Cover All – Cardinal Construction – The Oak Group – Don Stephenson, account used as follows: \$40,000.00 account #1000-610- 730-000 and \$17,000.00 account #1000-330-360-0000

Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2009-075

C. Daniel Tronge moved to allow an amount, not to exceed \$2,400.00 for sweeping all Brimfield Township owned roads, vendor to be Buckeye Street Sweeping, account #1000-330-360-0000. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-076

C. Daniel Tronge moved to amend the agenda to include, under Administration, discussion EPA/Portage County Storm Water Management . Motion seconded by Mike Kostensky and passed unanimously.

Public Works – Parks and Recreation

MOTION #2009-077

Mike Kostensky moved to allow an amount, not to exceed \$700.00, to construct an indoor storage area at the Edson Road shelter for the use of the Parks and Recreation Department, account #2031-330-420-0000. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2009-078

Mike Kostensky moved to approve the Brimfield Township Rental and Reservation Information form as presented, replacing all other forms issued prior to April 7, 2009. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2009-079

C. Daniel Tronge moved to allow an amount, not to exceed \$700, for the purchase of a desk top computer for the Parks and Recreation Department (their lap-top computer to be transferred to the Cemetery), account #2041-760-740-0000, vendor to be named.

MOTIOBN #2009-080

C. Daniel Tronge moved to amend the agenda to include discussion of the purchase of a camera for the Parks Department. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-081

C. Daniel Tronge moved to allow an amount, not to exceed \$260.00, to purchase a digital camera for the use of the Town Hall and Parks and Recreation, camera to be housed at the Town Hall, account #1000-610-420-0000, vendor to be named. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-082

Mike Kostensky moved that Fiscal Officer John Dalziel shall sign the U.S. Network service contract, to become effective April 8, 2009. Motion seconded by C. Daniel Tronge and passed unanimously.

Zoning Department:

MOTION #2009-083

C. Daniel Tronge moved to acknowledge receipt of the TIRC meeting minutes. Motion seconded by Sue Fields and passed unanimously.

MOTION #2009-084

C. Daniel Tronge moved to allow the donation of five (5) technical hours to Portage County Regional Planning, with donated hours from other Townships, will enable them to develop a regional code regarding solar power and wind power. Motion seconded by Sue Fields and passed unanimously.

Administration:

RESOLUTION #2009-085

Re: Release of information to media

WHEREAS: Information/articles have appeared in the news media that do not reflect Brimfield Township and its employees in the way we would like to have them represented, therefore, be it,

RESOLVED: That in order to help alleviate this problem the following procedure shall be followed by all Brimfield Township employees:

No employee of Brimfield Township shall release information pertaining to his or her employment with, or the official business of, Brimfield Township to any media source without prior authorization of a Township Trustee, and be it further,

RESOLVED: The chain of command for the release of information to the media is as follows: bring any situation to the attention of your immediate supervisor - if your immediate supervisor does not address the incident then it should be brought to the attention of your Trustee liaison.

C. Daniel Tronge moved for approval of the foregoing resolution this 8th day of April, 2009. Motion seconded by Mike Kostensky. Upon a roll call vote:

C. Daniel Tronge – yea
Mike Kostensky – yea

Sue Fields – yea
Motion passed

RESOLUTION #2009-086

Re: Emergency Communication Network, Inc.

WHEREAS: The contract with Emergency Communication Network, Inc. for the operation of Code Red in Brimfield Township will expire on April 17, 2009, therefore, be it,

RESOLVED: That the Brimfield Township Board of Trustees shall renew the contract with Emergency Communication Network, Inc. for the operation of Code Red in Brimfield Township for the period of April 17, 2009 to April 17, 2010, and be it further,

RESOLVED: That the total cost. \$ _____, will be divided as follows:

- 25% Fire Department
- 25% Police Department
- 25% Public Works
- 25% General Fund

C. Daniel Tronge moved for approval of the foregoing resolution this 8th day of April, 2009. The motion was seconded by Mike Kostensky. Upon a roll call vote:

C. Daniel Tronge – yea	Sue Fields – yea
Mike Kostensky – yea	Motion passed

MOTION #2006-087

Sue Fields moved to approve the transfer of Township records, from 1860 to 1988, to the Brimfield Memorial House Association, the Kelso House collection, material to be housed with the Kent State University library. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2009-088

C. Daniel Tronge moved to accept the 2009 estimated budget projections as presented by the Fiscal Officer John Dalziel. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-089

C. Daniel Tronge moved, at 5:50 PM, to adjourn to executive session. Motion seconded by Mike Kostensky. Upon a roll call vote:

C. Daniel Tronge – yea	Sue Fields – yea
Mike Kostensky – yea	Motion passed

Returned to regular session at 6:42 PM

MOTION #2009-090

C. Daniel Tronge moved to allow an amount, not to exceed \$150.00, for Fiscal Officer John Dalziels attendance at the CPIM Seminar on June 24, 2009, account #1000-110-319-0000. Motion seconded by Mike Kostensky and passed unanimously.

RESOLUTION #2009-091

Re: Pay increases for non-union police department full time personnel

WHEREAS: There has been an increase in the cost of living and,

WHEREAS: The Brimfield Township Board of Trustees has determined the need to increase the compensation for the above mentioned personnel with the Brimfield Township Police Department, therefore, be it,

RESOLVED: That, based upon the recommendation of Police Chief David Blough, the following pay schedule shall become effective on April 5, 2009:

Mike Mucha	\$xx,xxx.xx (\$xx.xx per hour)
Debbie Stasik	\$ etc.
Patti Harjung	\$ etc.

C. Daniel Tronge moved for adoption of the above resolution this 8th day of April, 2009. Motion seconded by Mike Kostensky. Upon a roll call vote:

C. Daniel Tronge – yea	Sue Fields – yea
Mike Kostensky – yea	Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. Daniel Tronge moved, at 6:45 PM to adjourn, motion seconded by Sue Fields and passed unanimously. We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

