

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
WEDNESDAY, FEBRUARY 25, 2009
BRIMFIELD TOWN HALL

The Brimfield Township Board of Trustees met on Wednesday, February 25, 2009, at the Brimfield Town Hall. Present were Trustees Sue Fields, Mike Kostensky and C. Daniel Tronge. Also present Fiscal Officer John Dalziel. Chairman C. Daniel Tronge called the meeting to order at 3:00 PM.

MOTION #2009-045

Sue Fields moved to approve the minutes of the February 11, 2009 Trustees meeting. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-046

C. Daniel Tronge moved to approve the agenda, amended to include KSU dispatch contract, Ohio Abstract Driving Certificates, meeting procedures and an executive session for personnel (Administration). Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-047

C. Daniel Tronge moved to accept the purchase orders and warrants as presented by the Fiscal Officer. Motion seconded by Sue Fields and passed unanimously.

Announcements:

C. Daniel Tronge explained the Township's involvement in requesting funds for Brimfield Township from the State of Ohio economic stimulus package and funding for what projects is being requested.

Public Comments and Questions:

Brimfield resident Gretchen Crisp expressed her appreciation for the good job of snow removal done by the Brimfield road department.

Police Department:

RESOLUTION #2009-048

Re: Kent State University Dispatch contract

WHEREAS: Kent State University has presented a new contract for police dispatch, and

WHEREAS: The Brimfield Township Board of Trustees and the Brimfield Township Police Chief did review said contract and have determined that the 02/2009-02/2010 contract shall contain a 2% increase, therefore be it,

RESOLVED: That the Brimfield Township Board of Trustees shall sign said contract (02/2009-02/2010) approving a total cost not to exceed \$51,984.00.

C. Daniel Tronge moved for adoption of the above resolution this 25th day of February, 2009. Motion seconded by Sue Fields. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

Fire Department: No action requested

Department of Public Works:

Parks and Recreation:

MOTION #2009-049

Mike Kostensky moved to approve the 2009 Summer Day Camp program schedule and price list as presented by Parks Director Judi Allen. Motion seconded by Sue Fields and passed unanimously.

Zoning Department: No action requested

Administration:

RESOLUTION #2009-050

Re: Ohio Abstract Driving Certificates

WHEREAS: The Brimfield Township Board of Trustees has been informed by their insuring agency that, in order to protect the Township, it is necessary to have on file the driving records of all of the Brimfield Township employees who drive township vehicles, therefore be it,

RESOLVED: That the Brimfield Township Board of Trustees shall table action on the requested Ohio Abstract Driving Certificates until the March 11, 2009, meeting of the Board, and be it further,

RESOLVED: Police Chief Blough and Fiscal Officer John Dalziel will adopt a policy, for Board review, to allow collection of necessary information.

C. Daniel Tronge moved for adoption of the above resolution this 25th day of February, 2009. Motion seconded by Sue Fields. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

RESOLUTION #2009-051

Re: Employee information requests

WHEREAS: In certain circumstances it is necessary that the Brimfield Township Board of Trustees obtain personal information (i.e. driving record, etc.) from employees of Brimfield Township, and,

WHEREAS: To obtain this information the employee may be asked to sign an Ohio Abstract Driving Certificate giving the Township the right to obtain said information, therefore, be it,

RESOLVED: That the Brimfield Township Board of Trustees shall institute a policy, and shall inform employees of this policy, that all information requested by the Board of Trustees must be given to the Board in a timely manner, and be it further,

RESOLVED: If the requested information is not forthcoming in a timely manner disciplinary action may take place.

C. Daniel Tronge moved for adoption of the above motion this 25th day of February, 2009. Motion seconded by Sue Fields. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

MOTION #2009-052

C. Daniel Tronge moved, at 4:03 PM, to adjourn to executive session. Motion seconded by Mike Kostensky. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

Returned to regular session at 5:30 PM

MOTION #2009-053

C. Daniel Tronge moved that the remaining probationary period for Mike Winner, Public Works Director, be waived effective February 26, 2009. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-054

C. Daniel Tronge moved that Public Works Director Mike Winner receive four (4) weeks vacation, effective February 26, 2009. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2009-055

Mike Kostensky moved that Public Works Director Mike Winner receive a 5% pay increase, effective next pay period. Motion seconded for discussion by C. Daniel Tronge.

Following discussion C. Daniel Tronge withdrew his second – Mike Kostensky Amended his motion as follows:

Motion #2009-055

Mike Kostensky moved that Public Works Director Mike Winner receive a 5% pay increase effective next pay period, with a review in three (3) months time to determine further compensation. Motion, as amended, was seconded by C. Daniel Tronge and upon a roll call vote passed unanimously.

RESOLUTION #2009-056

Re: Bonus gasoline cards

WHEREAS: Brimfield Township does have a contract with Speedway to purchase gasoline for the Township vehicles at the Speedway located in Brimfield Township, and,

WHEREAS: Speedway does offer bonus “gas cards” for these purchases, therefore, be it,

RESOLVED: That John Dalziel, Fiscal Officer, shall handle the distribution of the gasoline cards that are earned by the Brimfield Township vehicles purchases of gasoline, and be it further,

RESOLVED: That John Dalziel will first attempt to negotiate with Speedway to allow these bonus cards to be applied toward the total overall invoice for the Township each month, and be it further,

RESOLVED: That if these bonus cards cannot be applied toward the total gasoline bill John Dalziel will distribute them to the Township departments.

C. Daniel Tronge moved for adoption of the above resolution this 25th day of February, 2009. Motion seconded by Mike Kostensky. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

There being no further business to come before this meeting of the Brimfield Township Board of Trustees C. Daniel Tronge moved, at 5:40 PM to adjourn. Motion seconded by Mike Kostensky and passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

Chairman

Fiscal Officer

