

BRIMFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 19, 2008  
BRIMFIELD TOWN HALL

The Brimfield Township Board of Trustees met on Wednesday, November 19, 2008, with Trustees Sue Fields, C. Daniel Tronge and Mike Kostensky present. Fiscal Officer John Dalziel was absent due to illness. In Mr. Dalziel's absence the minutes were taken by Sue Fields. Vice Chairman C. Daniel Tronge called the meeting to order at 3:00 PM.

**Announcements:** Mike Kostensky announced that a service will be held on December 20, 2008, at \_\_\_\_\_ for a monument dedicated to the memory of Luke Emch.

**MOTION #2008-315**

Mike Kostensky moved to approve the minutes of the October 11, 2008 meeting. Motion seconded by Sue Fields and passed unanimously. (No meeting was held on November 5, 2008 due to lack of a quorum.)

**MOTION #2008-316**

Sue Fields moved to accept the agenda as presented. Motion seconded by C. Daniel Tronge and passed unanimously.

**MOTION #2008-317**

C. Daniel Tronge moved to accept purchase orders and warrants as presented. Motion seconded by Sue Fields and passed unanimously.

**Public Comments;** None

**Safety Concerns:** None

**Police:** No action requested

**Fire Department:**

**MOTION #2008-318**

Sue Fields moved that, upon recommendation of Fire Chief Keller, one Motorola portable radio, model HT750, serial #672TBGP702, be removed from the fire department inventory. Motion seconded by Mike Kostensky and passed unanimously.

**RESOLUTION #2008-319**

Re: Mutual aid EMS billing practices, Suffield Township and City of Kent

**WHEREAS:** The Brimfield Township Fire Department does have mutual aid response with Suffield Township and the City of Kent, therefore be it,

RESOLVED: That, upon recommendation by Fire Chief Keller, Brimfield Township will invoice residents of Suffield Township and the City of Kent at the rate charged to residents of Brimfield Township when responding to a mutual aid call, this practice consistent with billing practices of Suffield Township and the City of Kent, and be it further,

RESOLVED: That non-residents will be invoiced for services rendered.

C. Daniel Tronge moved for adoption of the above resolution this 19<sup>th</sup> day of November, 2008. Motion seconded by Mike Kostensky. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

RESOLUTION #2008-320

Re: Mutual aid EMS billing practices, Rootstown Township

WHEREAS: The Brimfield Township Fire Department does have mutual aid response with Rootstown Township, therefore be it.

RESOLVED: That, upon recommendation by Fire Chief Keller, Brimfield Township will not invoice Rootstown Township residents when responding to a mutual aid call, this practice consistent with billing practices of Rootstown Township, and be it further,

RESOLVED: That non-residents will be invoiced for services rendered.

C. Daniel Tronge moved for adoption of the above resolution this 19<sup>th</sup> day of November, 2008. Motion seconded by Mike Kostensky. Upon a roll call vote:

Sue Fields – yea	Mike Kostensky – yea
C. Daniel Tronge – yea	Motion passed

RESOLUTION #2008-321

Re: EMS billing practices for incarcerated prisoners

WHEREAS: The Brimfield Township Fire Department is called upon to supply EMS services to persons in the custody of the Brimfield Police Department, and,

WHEREAS: It has been the practice for the Brimfield Fire Department to invoice the Brimfield Police Department for the services rendered, and,

WHEREAS: This billing practice has been reviewed by the Brimfield Fire Chief and by the Brimfield Board of Trustees, and a recommendation has been made by Fire Chief Keller, therefore, be it,

RESOLVED: That the Brimfield Fire Department will no longer invoice the Brimfield Police Department for EMS services rendered by the Fire Department to persons in the custody of the Brimfield Police Department, and be it further,

RESOLVED: Those persons in the custody of the Brimfield Police Department who require the EMS services of the Brimfield Fire Department will be invoiced for these services, Brimfield Township residents to be invoiced as residents, all others to be invoiced as non-residents.

Mike Kostensky moved to approve the above resolution this 19<sup>th</sup> day of November, 2008. Motion seconded by C. Daniel Tronge. Upon a roll call vote:

Sue Fields – yea

Mike Kostensky – yea

C. Daniel Tronge – yea

Motion passed

**Public Works:** Mike Winners, Public Works Supervisor, announced that the tree lighting at Brimfield Town Park will be held on Sunday, November 30<sup>th</sup>, from 7:00 to 8:00 PM.

MOTION #2008-322

Mike Kostensky moved to allow an amount, not to exceed \$4,130.00 (grant money received for this construction), to construct a Senior Pavilion at Brimfield Lions Community Park, vendor to be Carter Lumber. Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2008-323

Mike Kostensky moved that the new Senior Pavilion by name for former Trustee Rudy Tosenberger who obtained the grant for its construction (pending Mr. Totenberg's approval). Motion seconded by C. Daniel Tronge and passed unanimously.

MOTION #2008-324

C. Daniel Tronge moved to allow a replacement electric line be installed from the pole located on State Route 43 to the meter box at Restland Cemetery, vendor to be Montecalvo Electric, approval to include \$1,436.00 installation fee, \$91.00 for trencher rent and the amount needed for necessary permits, cemetery account funds to be used. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2008-325

C. Daniel Tronge moved to allow an amount, not to exceed \$822.00, to install an emergency stop on the 550 gallon diesel tank pump located at Restland Cemetery, vendor to be Speelman Electric, cemetery account funds to be used (with approval of the Fiscal Officer). Motion seconded by Mike Kostensky and passed unanimously.

RESOLUTION #2008-326

Re: Ditch Enclosure Policy – Township Roads

WHEREAS: The Brimfield Township Board of Trustees have determined the need to establish a new policy for enclosing open ditches within the road right-of-way of Township Roads, and,

WHEREAS: This resolution #2008-326 establishing said policy will nullify any and all previous resolutions and motions that pertain to enclosing ditches on Township roads, therefore, be it,

RESOLVED: That the Brimfield Township Board of Trustees shall enact the following policy which will

MOTION #2008-327

C. Daniel Tronge moved to allow an amount, not to exceed \$4,000.00, for repair work at the Edson Road road garage vendor to be Taylor Construction. Motion seconded by Mike Kostensky and passed unanimously.

MOTION #2008-328

C. Daniel Tronge moved to allow an amount, not to exceed \$2,360.00 for the purchase of snow plow blades and shoes, vendor to be Goodyear ??? Motion seconded by Mike Kostensky and passed unanimously.

RESOLUTION #2008-329

Re: Acceptance of roads in Butternut Ridge

WHEREAS: The Portage County Engineer's Office has inspected the roads in the Butternut Ridge sub-division phases 4 and 5 (i.e. Buckeye, Pistachio and Hazelnut) and has informed the Brimfield Trustees, by letter, that they are ready to be turned over to the Township, therefore be it,

RESOLVED: That the Brimfield Township Board of Trustees will accept these roads located in Butternut Ridge Phases 4 and 5 (Buckeye, Pistachio and Hazelnut), and be it further,

RESOLVED: That Mike Winner, Director of Pubic Works, has expressed, for the record, his concerns about the base of these roads that are being accepted and note of this concern was made by the Board of Trustees.

C. Daniel Tronge moved for approval of the foregoing minutes as a true and accurate record of the proceedings. Motion seconded by Mike Kostensky. Upon a roll call vote:

Sue Fields – yea  
C. Daniel Tronge – yea

Mike Kostensky = yea  
Motion passed

MOTION #2008-330

C. Daniel Tronge moved to approve expenses and registration fees for the attendance of the Trustees, Fiscal Officer and Public Works Director at the OTARMA Winter convention in February, 2009. Motion seconded by Mike Kostensky and passed unanimously.

**Administration:** No action requested

MOTION #2008-331

C. Daniel Tronge moved, at 4:32 PM to adjourn to Executive Session to discuss a Fire Department contract matter. Motion seconded by Mike Kostensky. Upon a roll call

vote:	Sue Fields – yea	Mike Kostensky – yea
	C. Daniel Tronge – yea	Motion passed

Returned to regular session at 5:15 PM No action taken as a result of Executive Session.

There being no further business to come before this meeting of the Brimfield Township Board of Trustees Mike Kostensky moved, at 5:23 PM to adjourn. Motion seconded by C. Daniel Tronge and passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Chairman

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Fiscal Officer

